

To,
The Chairman,
Sainthia Municipality,
Sainthia, Birbhum.

Paste a recent
pass-port size
photo duly signed
by candidate

Sub.: - Application for appointment to the Post of
_____ in Sainthia Municipality.

Sir,

In response to your advertisement, published vide Notification No.3/Employment/SM/2017 Dated 31/10/2017, I beg to offer my-self as a candidate for the Post of _____ in Sainthia Municipality.

My bio-data/particulars are furnished below: -

1. Name (In capital letter) :-
2. Father's/Husband's Name :-
3. Address with Pin Code
(a) Present :-

(b) Permanent :-
4. Date of Birth :-
5. Age (as on 01.01.2017) :-
6. Educational Qualification :-
7. Whether ST/SC/OBC :-
8. Experience, if any :-
9. Extra Qualification, if any :-

Yours faithfully,

Enclo.: - Self attested copies of

1. Age Proof Certificate
2. Certificate/Mark-sheet of Educational Qualification
3. Experience Certificate (from recognised agency/farm/sector/Institution), if any.
4. SC/Disability Certificate of Government of West Bengal, (if applicable)
5. Documents for other requisite qualifications -
(Specify) _____.

(Signature of applicant)