

OFFICE OF THE
SAINTHIA MUNICIPALITY
P.O.-SAINTHIA : DIST.-BIRBHUM

From: The Chairman / Executive Officer
SAINTHIA MUNICIPALITY

Memo No. 72/1/Tax Counter/SM/2024
Dated :- 12/07/2024

Sub:- Notice inviting for sealed Quotation for purchase of Office Stationeries of this Municipality for the year 2024-2025.

Sealed quotation is hereby invited by the undersigned from reliable, resourceful outside bonafide suppliers for the purchase of under noted materials and quantity.

Sl. No.	Name of the Products	Min. Qty.	Amount Quoted
1	Register (No. 2)	12 Pcs.	
2	Register (No. 4)	6 Pcs.	
3	Register (No. 8)	3 Pcs.	
4	Register (No. 12)	3 Pcs.	
5	Cover Khata (80 Pages)	12 Pcs.	
6	Cover Khata (160 Pages)	6 Pcs.	
7	Dista Khata	10 Pcs.	
8	Cover File	12 Pcs.	
9	Use & Throw Pen (Elcos / Agni)	20 Pcs.	
10	Pencil HB (Apsara)	10 Pcs.	
11	Eraser (DOMS)	20 Pcs.	
12	Sharpener (DOMS)	20 Pcs.	
13	Marker Pen (Luxor / Camlin)	10 Pcs.	
14	Gum (Fevi Gum - Rs. 5/-)	10 Pcs.	
15	Scale (Plastic - 1 Ft.)	10 Pcs.	
16	Stamp Pad (Faber Castell)	10 Pcs.	
17	Stamp Ink (60 ml.)	3 Pcs.	
18	Cello Tape (1 Inch.)	6 Pcs.	
19	Cello Tape (2 Inch.)	6 Pcs.	
20	Stapler (No. 10)	1 Pc.	
21	Stapler (24/6)	1 Pc.	
22	Stapler Pin (No. 10)	20 Pcs.	
23	Stapler Pin (24/6)	10 Pcs.	
24	Scissors (4.7 Inch)	12 Pcs.	
25	Scissors (7 Inch)	3 Pcs.	
26	Scissors (9 Inch)	1 Pc.	
27	Paper Weight (Plastic)	12 Pcs.	
28	Staff Attendance Register (100 Pages)	3 Pcs.	
29	A4 Paper (75 GSM)	1 Pkt.	
30	A4 Paper (100 GSM)	1 Pkt.	

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Sl. No.	Name of the Products	Min. Qty.	Amount Quoted
31	FS/ Legal Paper (75 GSM)	1 Pkt.	
32	A3 Paper (75 GSM)	1 Pkt.	
33	Gurder	250 gm.	
34	Alpin	1 Box	
35	Calculator	1 Pc.	
36	Duster (Cotton - 18'/18')	12 Pcs.	
37	Board File	12 Pcs.	
38	Bhor	1 Pc.	
39	Tag (Bhor)	10 Pcs.	
40	Glycerine (30 ml.)	3 Pcs.	
41	Plastic Button File	12 Pcs.	
42	Peon Book (50 Pages)	3 Pcs.	
43	Correction Pen (Luxor / Reynolds)	10 Pcs.	
44	Water Sponge (Plastic)	3 Pcs.	
45	Chalk (144 Pcs. per Box)	6 Pcs.	
46	Non-Rechargible Torch (Single Battery)	12 Pcs.	
47	Gems Clip (26 No.)	1 Box	
48	Meeting Resolution Register (50 Pages)	3 Pcs.	
49	Meeting Resolution Register (100 Pages)	3 Pcs.	
50	A4 Paper (70 GSM)	1 Pkt.	

The intending quotationers are requested to quote their rate including W.B. Govt. all taxes & delivery charge up to office. Last date of submitting seal quotation is 26/07/2024 up to 3.00 pm. No quotation will be received after the stipulated date & time.

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason what so ever.


Chairman
SAINTHIA MUNICIPALITY
Sainthia, Birbhum

Dated :- 12/07/2024

Memo No. 72/1/Tax Counter/SM/2024

Notice forwarded for wide circulation to :-

1. Office Notice Board of Sainthia Municipality Office;
2. Station Manager, Sainthia Railway Station, Sainthia, Birbhum;
3. Officer-in-charge, Sainthia Police Station, Sainthia, Birbhum;
4. Post Master, Sainthia Post Office, Sainthia, Birbhum;
5. Block Development Officer, Sainthia Development Block, Ahmedpur, Birbhum.
6. Tarak Nath Das, IT Co-ordinator, Sainthia Municipality for uploading into Office Website.


Chairman
SAINTHIA MUNICIPALITY
Sainthia, Birbhum

OFFICE OF THE
SAINTHIA MUNICIPALITY

P.O.-SAINTHIA : DIST.-BIRBHUM

From: The Chairman / Executive Officer

Memo No. 73/3/Tax Counter/SM/2024

SAINTHIA MUNICIPALITY

Dated :- 12/07/2024

Sub:- Notice inviting for sealed Quotation for Printed Articles
of this Municipality for this year 2024-2025.

Sealed quotation is hereby invited by the undersigned from reliable, sourceful outside bonafide suppliers for the purchase of under noted materials and quantity.

Sl. No.	Name of the Articles	Size / Quality	Pages / Book	Min. Qty.	Quoted Rate
1	Register Book	Legal / Dammy 14 kg	300 Pages	1 Pc.	
2	Register Book	Legal / Dammy 14 kg	200 Pages	1 Pc.	
3	Register Book	Legal / Dammy 14 kg	100 Pages	1 Pc.	
4	Register Book	Legal / Dammy 14 kg	50 Pages	1 Pc.	
5	Register Book	Double Legal / Dammy 14 kg	300 Pages	1 Pc.	
6	Register Book	Double Legal / Dammy 14 kg	200 Pages	1 Pc.	
7	Register Book	Double Legal / Dammy 14 kg	100 Pages	1 Pc.	
8	Register Book	Double Legal / Dammy 14 kg	50 Pages	1 Pc.	
9	Register Book	Legal / White	300 Pages	1 Pc.	
10	Register Book	Legal / White	200 Pages	1 Pc.	
11	Register Book	Legal / White	100 Pages	1 Pc.	
12	Register Book	Legal / White	50 Pages	1 Pc.	
13	Register Book	Double Legal / White	300 Pages	1 Pc.	
14	Register Book	Double Legal / White	200 Pages	1 Pc.	
15	Register Book	Double Legal / White	100 Pages	1 Pc.	
16	Register Book	Double Legal / White	50 Pages	1 Pc.	
17	Register Book	17"x13.5"/ Dammy 14 kg	200 Pages	1 Pc.	
18	Register Book	17"x13.5"/ Dammy 14 kg	100 Pages	1 Pc.	
19	Register Book	17"x13.5"/ White	200 Pages	1 Pc.	
20	Register Book	17"x13.5"/ White	100 Pages	1 Pc.	
21	Sabji Market Toll Book	1/6	100 Pages	1 Pc.	
22	Bus Stand Toll Book	1/8	100 Pages	1 Pc.	
23	Khatla Book (Both Side Print)	Legal	100 Pages	1 Pc.	
24	Various Printed Matter	1/6 (Multi Colour)	One Side	500 Pcs.	
25	Various Printed Matter	1/4 (Multi Colour)	One Side	500 Pcs.	
26	Various Printed Matter	1/6 (One Colour)	One Side	500 Pcs.	
27	Various Printed Matter	1/4 (One Colour)	One Side	500 Pcs.	
28	Various Printed Matter	1/6 (Multi Colour)	Both Side	500 Pcs.	
29	Various Printed Matter	1/4 (Multi Colour)	Both Side	500 Pcs.	
30	Various Printed Matter	1/6 (One Colour)	Both Side	500 Pcs.	
31	Various Printed Matter	1/4 (One Colour)	Both Side	500 Pcs.	
32	Note Sheet Page	Legal	-	1000 Pcs.	

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Sl. No.	Name of the Articles	Size / Quality	Pages / Book	Min. Qty.	Quoted Rate
33	Various Printed Matter	1/8 (One Colour)	One Side	500 Pcs.	
34	Various Printed Matter	1/8 (Multi Colour)	One Side	500 Pcs.	
35	Various Printed Matter	1/8 (One Colour)	Both Side	500 Pcs.	
36	Various Printed Matter	1/8 (Multi Colour)	Both Side	500 Pcs.	
37	Muster Roll Paper	17"x13.5"/ White	One Side	2000 Pcs.	
38	Various Printed Matter	Legal	One Side	500 Pcs.	
39	Various Printed Matter	Legal	Both Side	500 Pcs.	
40	Various Printed Matter	1/3	One Side	500 Pcs.	
41	Various Printed Matter	1/3	Both Side	500 Pcs.	
42	Various Printed Matter	Legal / Dammy 14 kg	One Side	500 Pcs.	
43	Various Printed Matter	Legal / Dammy 14 kg	One Side	500 Pcs.	
44	Various Printed Matter	¼ Dammy 14 kg	One Side	500 Pcs.	
45	Various Printed Matter	¼ Dammy 14 kg	Both Side	500 Pcs.	
46	Plain Paper	1/4	-	500 Pcs.	
47	Plain Paper	1/8	-	500 Pcs.	
48	Cashier Cash Book	17"x27"/ Dammy 14 kg	200 Pages	1 Pc.	
49	Cash Book	Legal / Dammy 14 kg	100 Pages	1 Pc.	
50	Pay Register of Office Staff	17"x27"/ White	100 Pages	1 Pc.	
51	Register Book	½ of Legal / Dammy 14 kg	100 Pages	1 Pc.	

The intending quotationers are requested to quote their rate including W.B. Govt. all taxes & delivery charge up to office. Last date of submitting sealed quotation is 29/07/2024 up to 3.00 pm. No quotation will be accepted after the stipulated date & time.

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason what so ever.


Chairman
SAINTHIA MUNICIPALITY
Sainthia, Birbhum
Dated: - 12/07/2024

Memo No. 73/3/Tax Counter/SM/ 2024

Notice forwarded for wide circulation to :-

1. Office Notice Board of Sainthia Municipality Office;
2. Station Manager, Sainthia Railway Station, Sainthia, Birbhum;
3. Officer-in-charge, Sainthia Police Station, Sainthia, Birbhum;
4. Post Master, Sainthia Post Office, Sainthia, Birbhum;
5. Block Development Officer, Sainthia Dev. Block, Ahmedpur, Birbhum.
6. Tarak Nath Das, IT Co-ordinator, Sainthia Municipality for uploading into Office Website.


Chairman
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Sainthia, Birbhum

OFFICE OF THE
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P.O.-SAINTHIA : DIST.-BIRBHUM

From: The Chairman / Executive Officer
SAINTHIA MUNICIPALITY

Memo No. 74/3/Tax Counter/SM/2024

Dated :- 12/07/2024

Sub:- Notice inviting for sealed Quotation for Printed Articles of this Municipality for the year 2024-25.

Sealed quotation is hereby invited by the undersigned from reliable, sourceful outside bonafide suppliers for the purchase of under noted materials and quantity.

Sl. No.	Name of the Articles	Size/Quality	Min. Qty.	Quoted Rate
1	Flex / Banner	1 Sq. Ft.	1 Pc.	
3	Flex / Banner (with Steel Frame)	1 Sq. Ft.	1 Pc.	
4	Rubber Stamp	3 Line	1 Pc.	
5	Rubber Stamp	4 Line	1 Pc.	
6	Self Ink Stamp	3 Line	1 Pc.	
7	Self Ink Stamp	4 Line	1 Pc.	

The intending quotationers are requested to quote their rate including W.B. Govt. all taxes & delivery charge up to office. Last date of submitting sealed quotation is 25/07/2024 up to 3.00 pm. No quotation will be accepted after the stipulated date & time.

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason what so ever.

Memo No. 74/3/Tax Counter/SM/ 2024


Chairman
SAINTHIA MUNICIPALITY
Sainthia, Birbhum

Dated :- 12/07/2024

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Sainthia, Birbhum